



## Price List for the State of California Conversion Services

Service	Description	List	Discounted MSA Price
<b>Paper to Electronic Imaging</b>			
<b>Document Preparation</b>			
	Sorting documents, removing staples, making copies of damaged paper, unfolding corners, other scan prep procedures	\$20.000	\$17.600
<b>Paper Scanning</b>			
Scanning (8.5" X 11") 200dpi	Scanning to 200dpi tiff files	\$0.061	\$0.054
Scanning (8.5" X 14") 200dpi	Scanning to 200dpi tiff files	\$0.066	\$0.058
Scanning (11" X 14") 200dpi	Scanning to 200dpi tiff files	\$0.073	\$0.064
Scanning (11" X 14" Burst) 200dpi	Scanning to 200dpi tiff files	\$0.080	\$0.070
Scanning (11" X 17") 200dpi	Scanning to 200dpi tiff files	\$0.080	\$0.070
Scanning (11" X 17" Burst) 200dpi	Scanning to 200dpi tiff files	\$0.080	\$0.070
Additional Resolution (each 100dpi)	Additional charge to increase scanned image resolution i.e., 300dpi, 400dpi, 600dpi	\$0.020	\$0.018
Scanning above sizes in grayscale	Additional charge for scanning to grayscale tiff files	\$0.023	\$0.020
Scanning above sizes in color	Additional charge for scanning to color tiff files	\$0.500	\$0.440
<b>Indexing</b>			
	Manually entering indexing information for document searches	\$0.011	\$0.010
<b>Special Handling</b>			
Endorse		\$0.007	\$0.006
Image Source Comparison	Comparason of scanned image with original paper version of the document	\$0.027	\$0.024
Print Image	Printing blowback copies of documents from images	\$0.070	\$0.062
Shredding	Destruction of original paper documents	\$7.390	\$6.503
TIFF	Standard default image file format	\$0.000	\$0.000
PDF	Conversion to standard non-default image file format	\$0.091	\$0.080
GIF	Conversion to standard non-default image file format	\$0.057	\$0.050
JPEG	Conversion to standard non-default image file format	\$0.057	\$0.050
ASCII with 70% Accuracy	Use of Optical Character Recognition to convert image files to text files with a 70% accuracy	\$0.511	\$0.450
ASCII with 85% Accuracy	Use of Optical Character Recognition to convert image files to text files with a 85% accuracy	\$0.591	\$0.520
ASCII with 99% Accuracy	Use of Optical Character Recognition to convert image files to text files with a 99% accuracy	\$1.136	\$1.000
<b>COLD</b>			
Capture and Record Creation	Writing of programming script to record and store electronic output files (COLD)	\$0.040	\$0.035
First Record Index	Creation of a single index field for an imported electronic record	\$0.002	\$0.002
Additional Record Index	Additional cost for creation of a each additional index field for an imported electronic record	\$0.008	\$0.007
<b>Quality Control</b>			
Random Inspection of Images	Quality control inspection of random images throughout the database	\$0.000	\$0.000
All Images Inspected	Quality control inspection of every image throughout the database	\$0.028	\$0.025
<b>Microfilm to Electronic Imaging</b>			
<b>Film Preparation</b>			
	All procedures required to prepare film for scanning including cleaning, sorting, and loading of film in reader	\$35.000	\$30.800
<b>Film Scanning</b>			



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Scan 16mm 200dpi	Scanning to 200dpi tiff files	\$0.034	\$0.030
Scan 35mm 200dpi	Scanning to 200dpi tiff files	\$0.168	\$0.148
Scan 105mm 200dpi	Scanning to 200dpi tiff files	\$1.400	\$1.232
Scan fiche 200dpi (per image)	Scanning to 200dpi tiff files	\$0.101	\$0.089
Scan 35mm Aperture Cards 200dpi	Scanning to 200dpi tiff files	\$1.400	\$1.232
Additional Resolution (each 100dpi)	Additional charge to increase scanned image resolution i.e., 300dpi, 400dpi, 600dpi	\$0.025	\$0.022
Indexing			
Random Keystroking (film)	Manually entering indexing information for document searches	\$0.011	\$0.010
Quality Control			
Random Check (film)	Quality control inspection of random images throughout the database	\$0.017	\$0.015
All Images Inspected (film)	Quality control inspection of every image throughout the database	\$0.028	\$0.025
Data Storage			
CD Original	Single copy of database stored on CD	\$25.000	\$22.000
CD Duplicate	Additional copy of the database on CD	\$35.000	\$30.800
DVD Original	Single copy of database stored on DVD	\$86.250	\$75.900
DVD Duplicate	Additional copy of the database on DVD	\$109.250	\$96.140
Other Services			
Computer Program/Analysis	Setup of scanning workstations and scanner settings to process each individual project	\$175.000	\$154.000
Special Data Handling	Conversion of data between formats (tiff, ascii, word, excel, html, jpeg, pdf) to match customer specs	\$73.864	\$65.000
Separator Retention	Retention of separator pages used to separate documents during scanning	\$0.050	\$0.044
Training for Regular Processing	On-site training for general document conversion procedures	\$100.000	\$88.000
Training for COLD	On-site training of procedures used to perform COLD applications	\$200.000	\$176.000
Training for Document Preparation	On-site training for document handling procedures	\$250.000	\$220.000